

Catalyst Team Onboarding Questions

For many teams, the toughest part about the Catalyst program is working well together as a team. To ensure your team gets off to a smooth start, we strongly suggest you work the following activity into your first team meeting.

ONBOARDING QUESTIONS

During your first team meeting, each team member answers the following questions. It should take three to five minutes per person, so allocate 15 minutes in your meeting agenda.

- What interests you about participating in the Catalyst program?
- What are you nervous or uncertain about regarding the project?
- What perspective or skills do you offer the group? Any talents that have been underutilized that you would like to flex?
- What is your communication style?
- What is the most helpful way for you to receive feedback?
- What is a pet peeve or circumstance that makes it hard for you to do your best work?

As a team, answer the questions below. It should take about 10 minutes so allocate this time in your meeting agenda.

- How might you engage cross-sector partners in this work?
- If your team is composed of cross-sector partners, answer the following question:
 - How might each partnering organization engage their stakeholders?
- Debrief: How did that go for people? Did you learn anything new about each other? Are there other topics you're like to cover at future meetings (e.g. how to handle confrontation, team norms for collaboration, etc.)?