[Site/Project Name] Project Plan

ection 1	Project Overview
Current	State Description/Problem Statement:
L	
Project A	Aim Statement:
Project (Goals/Objectives (Look to your Primary and Secondary Drivers)
1.	
2.	
3.	
4.	
5.	
Project A	Assumptions
1.	
2.	
3.	
4.	
5.	

Driver Diagram*Insert a copy of your Driver Diagram

Section 2 Team Members and Corresponding Roles and Responsibilities

Core Project Team Members

Team Member Name	Role/Responsibilities
Senior Executive Leader/ Sponsor Name:	•
Project Manager Name:	•
X-waivered Clinician Name:	•
Operations Lead Name:	•
Additional Core Team members (MAT services coordinators, counselors, case managers, medical assistants, IT staff, etc.) Name:	•
Additional Core Team members (MAT services coordinators, counselors, case managers, medical assistants, IT staff, etc.) Name:	•

Section 3 Measures

Reference the ATSH Project Measures Definition (*Link Here*) for additional information about the ATSH Core/Optional Measures

Core/Optional Measures

MEASURE		DATA GATHERING PLAN	Baseline (as of 10/31)	Goal
Col	re Measures			
1.	Adoption - # of x-waivered prescribers - # actively prescribing - % of providers that are x-waivered - Ratio of x-waivered	Who: How: When/How Often:		
2.	Reach - # patients prescribed buprenorphine - # of patients prescribed naltrexone - % of patients prescribed buprenorphine or naltrexone long acting injection of all patients with OUD	Who: How: MAT Patient Registry When/How Often:		
3.	 Retention # of patients prescribed buprenorphine or naltrexone long acting injection 6 months prior who have adhered to this medication continuously for 6 consecutive months % of patients prescribed buprenorphine or naltrexone long acting injection 6 months ago who have continued in treatment for 6 consecutive months of all patients prescribed buprenorphine or naltrexone long acting injection 6 month prior 	Who: How: MAT Patient Registry When/How Often:		
Ор	tional Project Measures			
4.	Screening - % of new patient or annual visit patients screened for opioid use disorder of all new patients and annual visit patients	Who: How: When/How Often:		
5.	 Initiation % of patients with 1 follow-up visit within 14 days of starting buprenorphine or naltrexone long acting injection 	Who: How: When/How Often:		
6.	 Engagement % of patients with 2 follow-up visits within 30 days of the date of the initial prescription for buprenorphine or naltrexone long acting injection 	Who: How: When/How Often:		

[Site/Project Name] Project Plan

MEASURE	DATA GATHERING PLAN	Baseline (as of 10/31)	Goal
 7. Toxicology Monitoring % of patients prescribed buprenorphine or naltrexone long acting injection who received a urine toxicology test within 3 days of starting of all patients starting their medication % of patients taking buprenorphine or naltrexone long acting injection receiving a urine toxicology test at least once per month of all patients taking buprenorphine or naltrexone long acting injection 	Who: How: When/How Often: Quarterly – by both MAT Team and submitted to ATSH: PC		

Internal Project Measures

In addition to the core/optional measures that you'll be tracking over the course of your ATSH project, are there any other internal measures that will help you track to determine if the project has been successful? These could be process measures related to monitoring or case management activities, staff or patient satisfaction, provider panel levels, wait times, etc. Internal Measures are unique to your teams project and speak to the specific change ideas you'll be prioritizing, piloting and implementing.

MEASURE	DATA GATHERING PLAN	Baseline (as of 10/31)	Goal
	Who:		
	How:		
	When/How Often:		
	Who:		
	How:		
	When/How Often:		
	Who:		
	How:		
	When/How Often:		

Section 4 Key Success Factors and Project Risks

challenges of past i	e potential challenges and/or risks associated with your project? Reflect on the itiatives and discuss if any of these challenges could also impact your ATSH
Project.	
omnoting Prioritie	- Are there any competing priorities that might interfere with your project (e.g.
	- Are there any competing priorities that might interjere with your project (e.g. mentations, site renovations, etc.)?
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Section 5 Project Deliverables, Key Activities and Timeline (60 Day Project Plan)

Use the table below to provide an outline of the key activities over the next 60 days that you will track that kickoff your project.

Activity	Activity Lead	Team Members	Start Date	End Date	Notes (optional)
Deliverable:					
Deliverable:					
Deliverable:					