



Central
Neighborhood
Health
Foundation

Dedicated to caring for our community since 1967.

MOBILE CLINIC COVID-19 WORKFLOW

Preparation:

HIV logs, PPD logs, PPD VIS, Flu consent and VIS, COVID requisitions, Quality control logs, Inventory check, and Pre-documentation

Registration:

- Check-in
- Ask for I.D. and insurance card (SSI)
- Documenting insurance information (patient w/no insurance for DV and HIV test ONLY go under HIV grant)
- Sliding fee scale: Members in household and annual income sign form
- Service Requested: Primary procedure HIV test, COVID, COVID vaccine, nurse visit, immunization, health fair (DV patients can also new patients, office visit, etc.)
- Demographic information: gender id, sexual orientation, race and ethnicity, address, phone #,
- Email, language
- Pharmacy information – address, phone
- Forms to be signed: consent to treatment, HIPAA, HIV consent, Patients' rights, and responsibility, ROA, FLU consent, COVID vaccine consent
- Emergency Contact - name & phone #

On the unit:

- Chief complaint: med review, allergies review, & chief complaint-template
- Allergies: documenting reaction, sensitivity,
- Vitals: BP, TEMP, PULSE O2, Glucose LMP, HGB
- Current medications: documenting meds and directions
- Screening tools: HIV test, TB risk screening, AUDIT/SBIRT, PHQ 9, GAD 7, ADL (55 yrs. old and up), DV Screening- HIV/ STD risk assessment, Staying Health.
- Social hx - Smoking, sexual hx, recreational drugs
- Patient Education - Pt. instruction, AVS (save and hand to patient)
- Logs, PPD
- Test Patient (finger stick, blood draw, swab, injection)
- Diagnostic / lab order - inhouse/office test: HIV1 & 2 ab-ag/ HIV1&2 ab (insti) SARS COV-2 RNA
- Documenting results
- Immunization - Flu, site- dose, lot#, exp date, Ndc, given by, VIS date, Covid vaccine - dose, lot#, exp date, Ndc, given by
- Ordering STI - templates STI labs
- Procedure: PPD - site dose, lot#, exp date, Ndc, given by, read date, read by, induration, erythema, results, follow up, comments.
- Check out

Post-procedure:

- Give patient results (Insti)
- Answer patient questions
- Continue care at CNHF (if necessary)

- Give gift bag/ gift card collecting signature
- Mobile unit COVID workflow
- Mobile unit clean up lock up etc.
- AVS - save and hand to patient