

PERIODICITY

- **9-17 months—1 ASQ 1**
- **18-22 months—1 ASQ & 1 MCHAT**
- **23-30 months—1 ASQ & 1 MCHAT**

HIC

- Enter demographics for ALL CHILDREN 9-30 months if they do NOT have a CHADIS ID number documented in their medical history.
- When creating CHADIS accounts for children coming in for the next day (chart prep) document CHADIS ID number in Medical History (where CAIR ID is documented)

MAs

- At the beginning of the shift, when doing reminder calls, review alerts for patients 9-30 months. If due for CHADIS, call parents and notify them, “Your child is due for an important developmental screening. Please arrive at 9:00 so you have time to complete the screening.” (this script for a 9:15 appt)
- Add CHADIS to the beginning of the reason for the visit so FO knows they need to call the FC when this pt arrives.
- Merge CHADIS template when parent arrives.
- Bring iPad to parent in the FO when FO calls FC.
- Paste Entire Report to eCW for all cases, whether positive or negative (this helps providers and helps billing)

Flow Coordinator

- Communicate with FO about arriving and ready children here for CHADIS screening.

Front Office

- When children 9-30 months check-in, look at the reason for the visit. If it says CHADIS, call FC and notify them that pt has arrived.
- When parent returns the iPad, change status to ready for MA.
- Scan waiting room intermittently to confirm that parents aren't sitting with iPads finished and not returning them.

Providers

- Review CHADIS results in eCW prior to visit.
- Refer any positives (1 or more failure or 2 or more borderline) to Pediatric-Development, warm handoff and notify parents of referral.
- Document your interpretation of the screening in eCW.