

Data Governance

Goal of Data Governance

Establish clear guidelines for data definitions, data capture and reporting strategies.

Apply a Consistent Process

Identify the problem you want to solve. Ask key questions and engage the business leaders. There is no one right answer, but the goal should be to work with the business to create clear definitions for key data elements to drive collection of actionable data. Definitions will inevitably change over time, but the below process should be maintained as the business and reporting needs evolve.

- Who needs the data? Finance? Operations? Clinical Quality?
 - o Is the data shared between the teams?
 - o Can you provide data that will meet multiple team needs?
- Identify a business owner or owners within each team
 - o Data should be owned by the business and not the developer
 - o The business owner has to provide clear definitions and consistent language in labeling key data elements
 - For example, how does operations define a “visit” vs. finance?
 - o Business owner identifies how the data is captured in day to day workflows
- Developer helps capture data definitions and pull the data
 - o Developer documents clear definitions that align with the business requirements
 - o Based on the provided workflow, the developer validates the data accuracy
- Reports are developed and shared with the business owner for further validation
- Business owner engages frontline teams to review the data and enforce the data capture process to align the business workflows and associated reporting
 - o Business owner is responsible in engaging the teams to show the importance and translate the “what’s in it for me”