Alliance
MEDICAL CENTER

Suboxone Group

BHC Workflow

1   Chart CM information

    A. Access **Problems** module

        a) Add note to problem

            1. Highlight problem

                i   Click **View/Add** note

                ii   Click **Edit**

                iii Add new comments

                iv   Click **OK**

                v   Click close

    B. Access **Home Page-Behavioral Health**

        a) Chart UTOX test results from last visit on the **Home Page**

            1. Open **Orders** panel

            2. Click on **Orders Management**

            3. Double click the appropriate UTOX order in the **Today's Orders**

                grid

                i   Click **Completed**

                ii   Enter only the inappropriate test results in the **Report details** field

                iii Click Save

                iv   Close **Orders Management** template with "X"

        b) Open **Summary** panel

        c) Highlight **"Problem List"**

        d) Perform soft log out.