

Team Time Worksheet

ORGANIZATION NAME: _____

Use this worksheet to help you plan your next steps after this convening. Please write legibly! CCI will collect this worksheet and email your team a scanned copy after the learning session.

TECHNICAL ASSISTANCE NEEDS

Please identify your current TA needs. For each box that you select, provide concrete details about your TA needs (e.g., specific topic, content expert that you'd like help from, team to connect with, etc.).

Connecting with Your Coach:

Faculty Consultations:

Connecting with a Fellow Team:

Motivational Interviewing Training:

Other (please describe):

GOING DEEPER

In which content areas do you want to go deeper?

Care for homeless populations

Chronic pain

Contingency management

Coordinating with ED Bridge programs

Harm reduction

Managing patients using multiple substances (e.g., benzos, meth)

Patient identification

Program retention

Shared medical appointments/refill groups

Staff training

Trauma informed care

Other (please describe)

THREE GOALS TO ACHIEVE BY DECEMBER 2019

As a team, take 10 minutes to reflect on the last two days. What did you observe and learn and how might this impact your team's goals? Once your team has debriefed, discuss your priorities through the end of 2019. Be as specific as possible! Priorities may include specific changes to test, workflows to adjust, materials to design, or short-term improvement goals. Whatever you think will be most helpful to advance your team's work.

1.

2.

3.

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ACTIONS TOWARDS YOUR GOALS

Define 3 to 5 activities or actions you need to take to achieve these goals. Ruthlessly prioritize!

1.

2.

3.

4.

5.