Welcome, Catalysts!

Please sit at the table # listed on the back of your name tag:



Before 10 am: Tape your presentation slides on a foam core board.

Catalyst 2019 Workshop 3

June 26-27, 2019



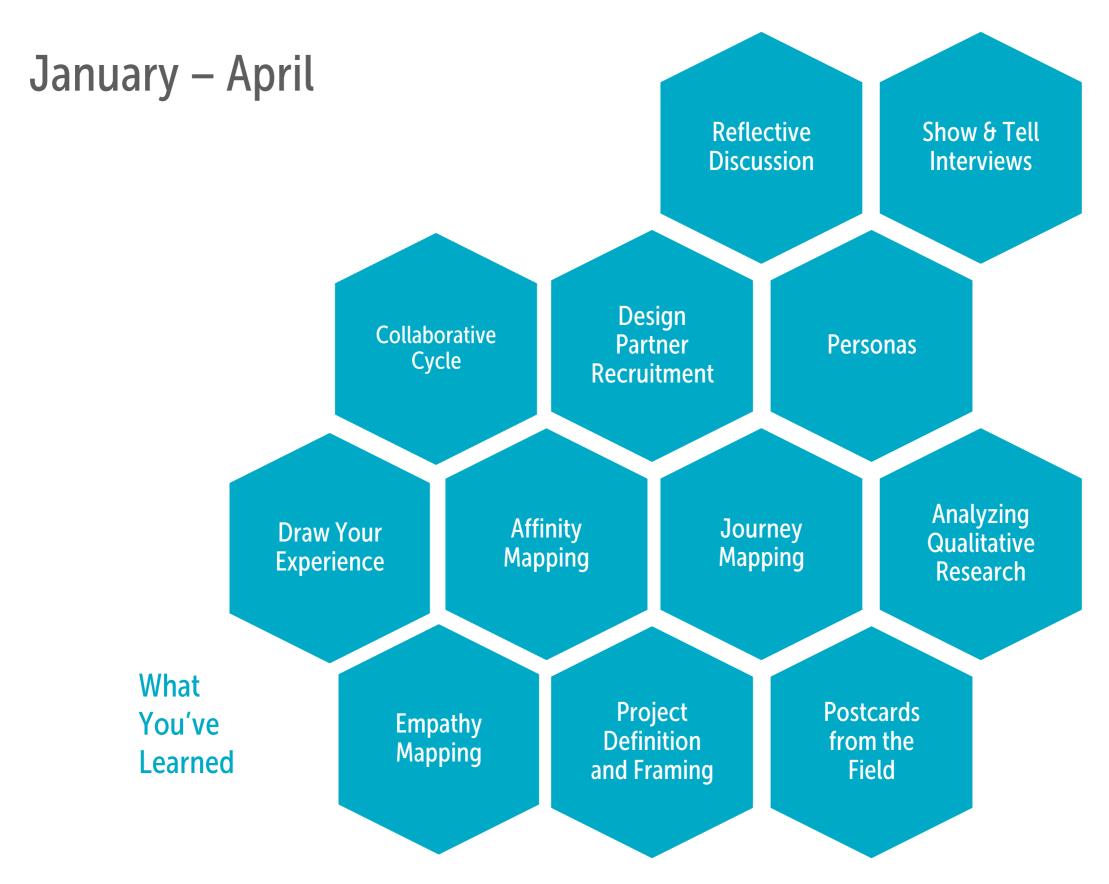








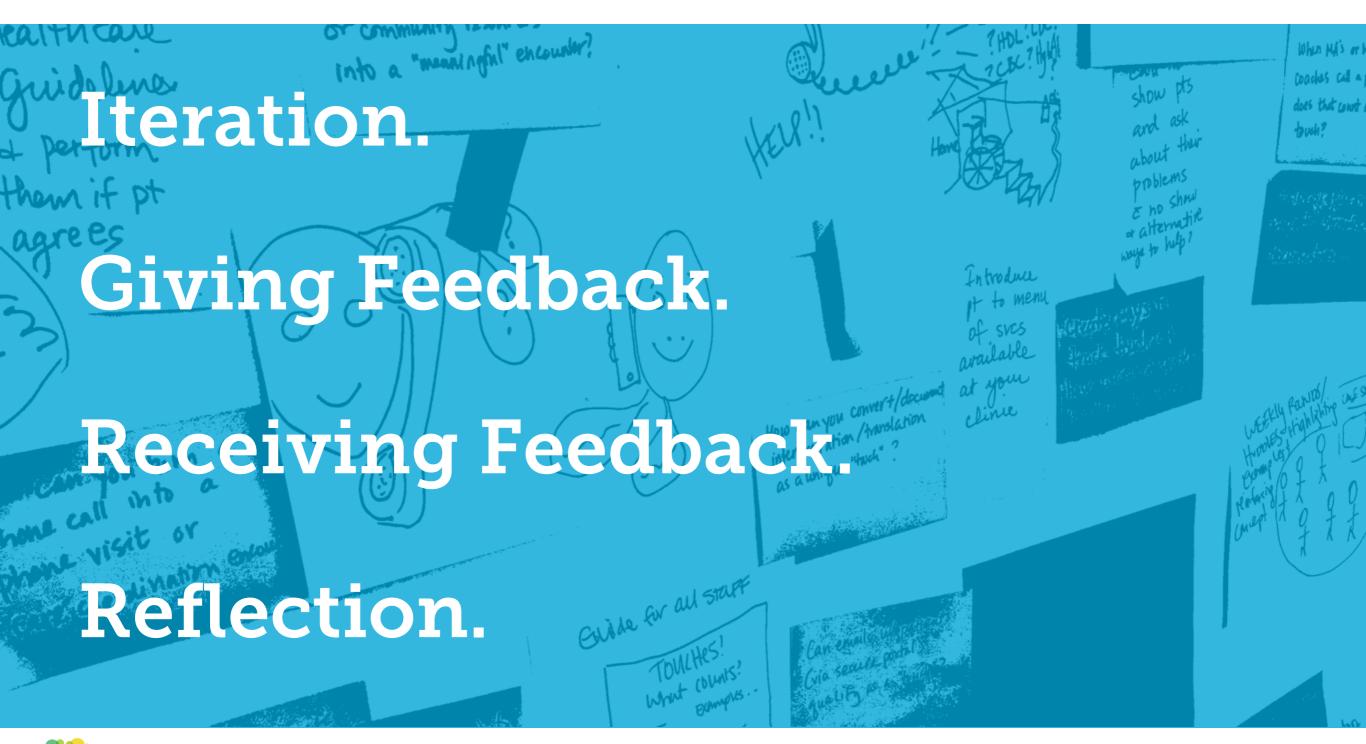








Over the next two days, expect lots of

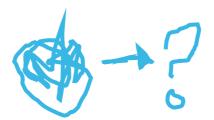




Cultivating the Catalyst Mindsets



inclusion + empathy



show work early + often



collaboration



making things tangible



start small + learn fast



After This Workshop...

- Continue working on your project. Seek input from your colleagues and end-users.
- Share your project learnings, recommendations and next steps with key stakeholders.
- Have a conversation with your Team Sponsor and organizational leadership about how your organization wants to use human-centered design.
- Use human-centered design tools in your work!
- Sign up for other learning opportunities through CCI.

Today's Agenda



9:20 am	Breakfast & Registration
10:00 am	Welcome
10:10 am	Reflection on Co-Designing & Prototyping
10:35 am	Showcase Expectations & Presentation Overview
11:10 am	Team Presentation Prep Time, Part 1
11:45 am	Practice & Feedback, Part 1
12:30 pm	Working Lunch
1:15 pm	Team Presentation Prep Time, Part 2
2:00 pm	Practice & Feedback, Part 2
2:55 pm	Showcase Reminders & Logistics
4:00 pm	End







A Look Into What You'll Be Doing...





Co-Design & Prototyping Reflection

Prototyping Fun!





What To Expect
Tomorrow at the
Showcase

What to Expect for the Showcase

3 breakout rooms

- 5 teams in each room
- Team Sponsors for respective teams
- Guest Reactors from various organizations
- Coaches for respective teams

Each team will present for up to 7 minutes and receive feedback for 7 minutes from Sponsors, Reactors & Catalysts.

Before lunch, you'll hear a panel with Guest Reactors, who use HCD in their organizations.



Review of the 7-Part Presentation Framework

Building support

Even if you originally secured permission, it is your responsibility to build support for your project.

It is also important to build support for this new, humancentered and more engaged way of working.



Use a narrative structure

To take advantage of our natural desire to learn through story telling, we use a narrative structure.

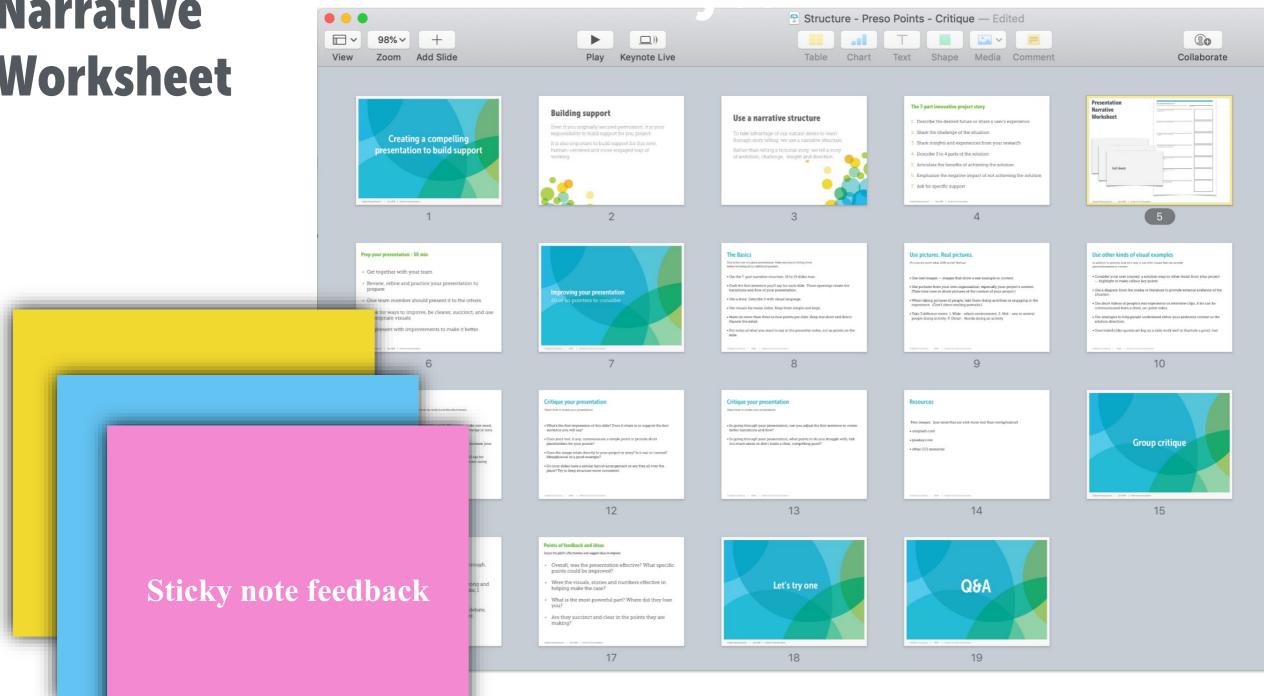
Rather than telling a fictional story, we tell a story of ambition, challenge, insight and direction.

The 7-part project narrative

- 1. Describe the desired future or share a user's experience
- 2. Share the challenge of the situation
- 3. Share insights and experiences from your research
- 4. Describe 3 to 4 parts of the solution
- 5. Articulate the benefits of achieving the solution
- 6. Emphasize the negative impact of not achieving the solution
- 7. Ask for specific support

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Presentation Narrative Worksheet



23 Catalyst Training: Session 3 June 2019 | Center for Care Innovations



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Ways to make you presentation better

- 7-part narrative structure ~ 12-15 slides max
- Craft the first sentence you'll say for each slide to create clear transitions and flow
- Use specific visual, tangible language
- Use an image for a slide simple and large
- Keep to the purpose of each slide in the narrative
- Put notes of what you want to say in the presenter notes, not as points on the slide

Ways to make you presentation better 2

- Use real pictures from your organization and project
- Show a specific detail that communicates a larger point
- Make one meaningful word or phrase large in the middle of the slide.
- Use a shocking stat or fact
- Vary the beat or pacing of your presentation.
- Vary your voice level for emphasis

Critique your own presentation

- What's the first impression of this slide? Does it support the purpose of the slide?
- Does your text, if any, communicate directly and simply?
- Do you come into the slide with a clear and powerful sentence?
- Do your slides work well visually as a set?

Critique your presentation

- In going through your presentation, can you adjust the first sentence to create better transitions and flow?
- In going through your presentation, where do you struggle to make a clear point?
- Where are you sharing too much?

Resources

Free images:

- unsplash.com
- pixabay.com
- pexels.com
- other CCI resources



How to

- Audience: let 5-7 min presentation happen straight through, write your thoughts on sticky notes along the way
- Share your feedback on the effectiveness and power of their communication using the "I like, I wish, I wonder"
- Presenters:encourage and listen to suggestions without debate, just get feedback and ideas for improvement

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31

Points of feedback and ideas

Assess the pitch's effectiveness and suggest ideas to improve

- Overall, was the presentation effective? What specific points could be improved?
- Were the visuals, stories and numbers effective in helping make the case?
- Are they succinct and clear in the points they are making?
- What is the most powerful part?
- Where did they lose you?

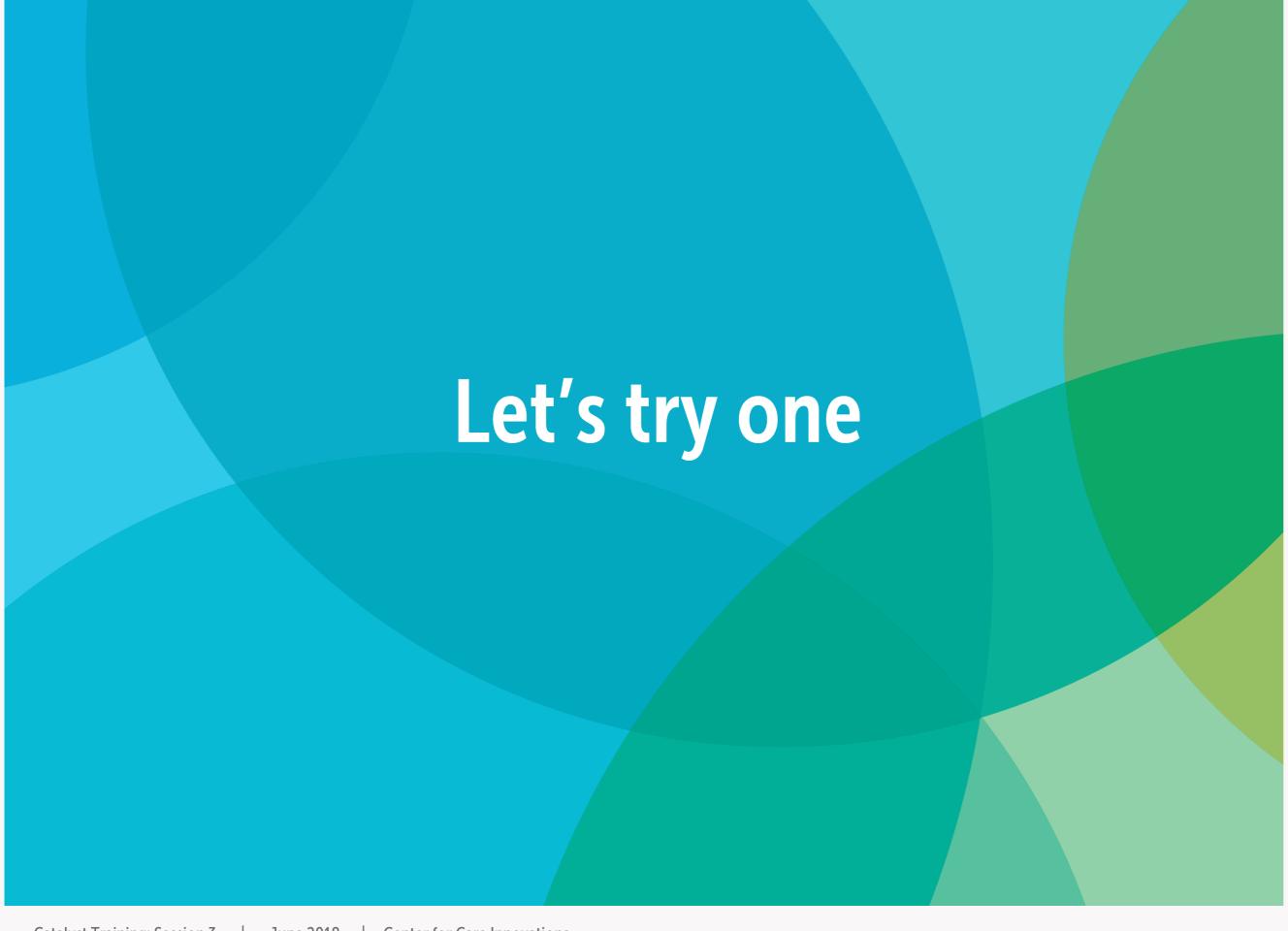
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32

Prep your presentation - 30 min

- Get together with your team
- Review, refine and practice your presentation to prepare
- One team member should present it to the others
- Look for ways to improve, be clearer, succinct, and use appropriate visuals
- Re-present with improvements to make it better.

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Feedback Round 1

Find 2 teams to group up with.

- 7 minutes to present
- 7 minutes to provide feedback
- Switch!



Continue refining presentations & sign Laura's gift!

More Presentation Inspiration!







Feedback Round 2

Find 2 new teams to group up with.

- 7 minutes to present
- 7 minutes to provide feedback
- Switch!



Nice work today!

Housekeeping for end-of-day and tomorrow

Housekeeping for the Rest of Today



- Complete your evaluations and leave it in your plastic bin!
- Continue working on your presentations until 4pm.
 - Follow the Showcase Prep Handout for directions on saving your presentation to a USB.
 - Ask Chris & Diana for IT help!
- Drop your name tags at the registration table.
- Identify whose phone will record your presentation.

What to Expect for the Showcase

3 breakout rooms

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Showcase Logistics

Start Time: Your team should arrive at 8:00 am. Team sponsors should arrive by 9:00 am.

Team Presentations: Save <u>video clips</u>, fonts & presentation on your USB thumb drive. Drop off your USBs at the registration table by 8:15 am. There will be signs for which box to drop your USB in.

Designated Phone: If you're interested, we can record your pitch for your team. Bring a phone with at least 1 GB of space and video recording capability. Write your password on a sticky note & hand to CCI staff in your breakout room.





Your table number and showcase breakout room for tomorrow is listed on the back.





Questions?

Email catalyst2019@googlegroups.com!

